工事打合せ簿

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| 発議者 | | | 発注者　　　受注者 | | | | | | | | | | | | 発議年月日 | | | | | | | | | |  | | | | | 年 | | |  | | | | 月 | | | | |  | | | | 日 | |
| 発議事項 | | |  | | 指示 | |  | | 協議 | | | |  | | | | 通知 | | | |  | | | | | 承諾 | | |  | | | | | 提出 | | | | |  | | | | | 報告 | | | |
|  | その他（　　　　　　　　　　　　　　　　　　　　　　　　　） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 発議番号 | | | 第 | | | | | ― | | |  | | | | | | | | 号 | | | 請負者名 | | | | | |  | | | | | | | | | | | | | | | | | | | |
| 工事名 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 工事場所 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 内容： | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 処理・回答 | 発注者 | 上記について | | | |  | | 指示 | |  | | | | | | 承諾 | |  | | | | | | 協議 | | |  | | | | 通知 | | | |  | | | | | 受理 | | | | |  | | |
|  | | | | | | その他（　　　　　　　　　　　　　）します。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 請負者 | 上記について | | | |  | | 指示 | | | |  | | 承諾 | | | | | |  | | | 協議 | | | | |  | | | | 通知 | | | |  | | | | | 受理 | | | | | | |
|  | | | | | | その他（　　　　　　　　　　　　　）します。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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