作成日　２０XX年XX月XX日

**２０XX年度 ○○○会計報告書**

会計　〔担当者名〕 印

〈会計期間：２０XX年XX月XX日～２０XX年XX月XX日〉

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| 収入の部 |  |  |  |  |  | 支出の部 |  |  |  |  |
| 項目 | 予算 | 実収入 | 差 | 備考 |  | 項目 | 予算 | 実支出 | 差 | 備考 |
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| 収入合計 |  |  |  |  |  |  |  |  |  |  |
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| 収入合計 |  | 円 |  |  |  |  |  |  |  |  |
| 支出合計 |  | 円 |  |  |  | 支出合計 |  |  |  |  |
| 差引残高 |  | 円 |  |  |  |  |  |  |  |  |